SEA-EU International Symposia 2.0
for Administrative and Academic Staff

General information

Hosting Institution:	**University of Gdańsk** 7 Prof. Maria Janion Street, 80-309 Gdańsk, Poland	
Title:	**SEA-EU International Symposium 2.0 for Administrative Staff**	**SEA-EU International Symposium 2.0 for Academic Staff**
Abstract:	Symposium for **administrative staff** involved in SEA-EU joint study programmes will provide an opportunity to exchange experiences and strengthen cooperation in programme management. The programme will address administrative coordination, communication, student support, and the promotion and development of joint study programmes. Participants will take part in practical workshops on e.g. student recruitment procedures and promoting joint programmes, while sharing good practices and discussing common challenges.	Symposium for **academic staff** will focus on strengthening cooperation in the development and delivery of joint study programmes. Participants will exchange experiences, discuss current challenges and explore different approaches to teaching and student support across universities. The symposium will also provide an opportunity to develop shared standards, good practices and practical solutions that can be applied across SEA-EU joint study programmes. Through interactive sessions and workshops, participants will build connections and exchange perspectives.
	The symposia will feature joint sessions bringing together administrative and academic staff to exchange experiences, gain a broader understanding of shared processes, and strengthen cooperation between colleagues and institutions. We will review the current progress of our joint study programmes and work together to develop practical solutions that we can work towards implementing across SEA-EU.	

Application details and deadline:	**Application deadline: 18 October 2026** **We kindly ask that the decision regarding who will participate in the symposia be made by the SEA-EU Offices of the respective Partner University**. The recruitment criteria are left to the discretion of each university. A mandatory admission requirement is involvement in any form in the implementation of joint study programmes. Please ensure that a reserve list of participants is prepared in case of withdrawals. **How can participant join the event:** **Contact Your University's SEA-EU Office** • All individuals interested in participating must first reach out to their university's SEA-EU Office to obtain approval for attending the Symposium. **Obtain Your University Approval** • Complete and present the nomination letter for signature in your SEA-EU Office. • Send the signed nomination letter to: **seaenergy2.0@ug.edu.pl**. • **The nomination letter serves as your official registration for the Symposium.** Upon submitting the nomination letter, you will receive a confirmation of your acceptance to the Symposium.
Dates:	**18-20.11.2026**
Number of participants:	• **Administrative Staff** – up to 30 persons (up to 4 persons from 1 university) • **Academic Staff** – up to 30 persons (up to 4 persons from 1 university) **In total – up to 60 persons**
Mobility costs:	**Participation in the Symposium is free of charge.** Partial meals will be provided. Travel expenses and accommodation can be covered through Erasmus+ Staff Mobility Erasmus
Contact:	seaenergy2.0@ug.edu.pl

Contents

<table>
<tr><td>Target group:</td><td>Administrative staff involved in the coordination and administration of joint study programmes, including those from the departments of international cooperation (Erasmus department, institutional coordinator), education, education quality, recruitment, IT, promotion and mobility services.</td><td>Academic staff leading courses in joint SEA-EU study programs, as well as those participating in curriculum development and teaching materials preparation.</td></tr>
<tr><td>Requirements:</td><td colspan="2">Involvement in any form in the implementation of joint study programmes.</td></tr>
<tr><td rowspan="2">Thematic Framework:</td><td>Symposium for Administrative Staff
Coordination and management of joint study programmes
Communication and cooperation across partner universities
Student support and recruitment
Promotion and development of joint programmes
Sharing good practices and addressing common challenges</td><td>Symposium for Academic Staff
Development and delivery of joint study programmes
Teaching and learning across partner universities
Student support and engagement
Shared standards and good practices
Common challenges and practical solutions</td></tr>
<tr><td colspan="2">*the framework plan of the Symposia may change slightly
**final and detailed plan will be provided closer to the event date</td></tr>
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The initiative is implemented as part of the project "Support for synergistic and complementary activities of the SEA-EU 2.0 - SEA-nergy 2 project", which is part of the NAWA programme "Support for European University Alliances" from the European Social Development Funds.