

Volunteering opportunity at Brest University- Student Life, events management and communication

UBO: The [Université de Bretagne Occidentale](#) is a public institution founded in 1971. UBO is a medium-sized university (around 23,000 students) offering a wide range of programs in all fields. UBO is in Brittany, on the north-western coast of France. It is a multicampus university, with the main site in Brest (where the activities will mainly take place). UBO is member of [SEA-EU](#), European University of the Seas, with several projects involving its partner universities.

UBO is planning to recruit two volunteers for the academic year 2024-2025, with the same profile.

Activities will take place in the department called DEVE. The Department of Studies and Student Life (DEVE) is a central service of the University of Brest, located at the heart of the Brest campus. This department has several missions, including the welcoming of international students. More than 500 students representing more than 100 nationalities are welcomed each year at the DEVE. In addition to the physical reception, during which several administrative formalities are explained, the DEVE organizes various operations that allow students to better integrate into the campus and, more globally, into the Finistère region. The DEVE is also in charge of the campus life and the relation with student associations. It runs campus activities and coordinate events for students.

Starting/ending dates: September 2024- June 2025 (exact dates to be defined during the interview).

Indicative working hours: Monday-Friday, 9am-5pm. The working hours won't exceed 30h, including language lessons and collective projects. Occasional work in the evenings, depending on the events.

Main objective

The main objective of the project is to work on the development of the campus life in these subjects: sport, culture, health and international mobilities

Main interactions:

- Work interactions with
 - i) the DEVE team
 - ii) the SEA-EU Office, according to specific projects and events linked SEA-EU students or events
 - iii) the international student community and local student community
 - iv) possibly other services in the university such as the Cultural service, Sports service and Student Solidarity Incubator (PEPSE)

-The volunteer will also be encouraged to propose a personal project with the other European volunteer hosted at UBO and will participate in a collective project about Europe together with the other European volunteers hosted in Brest.

Main activities:

- Contribute to the activities and events made for all students on the campus
- Communication: creation of materials, photos, videos, creation of content for social networks, etc.
- International and European identity events (ie: participation in the animation of the international community: involvement in Erasmus Days, events to promote student cultures, involvement in SEA-EU events...)
- Contribute to the Erasmus actions to promote mobility
- Contribute to SEA-EU dynamic on the campus, ie. raise awareness on European Opportunities and European Identity

Training opportunities:

The volunteer will have free access to the sports offer by the university Sports service (+ 50 different activities)
The volunteer will be offered to take part to language lessons + DELF certification

Profile of the volunteer:

Person socially at ease, eager to interact with students

Person with a creative mind, interested and practicing photography, video, graphic design, etc.

Person at ease with social networks

Person willing to learn about project coordination, event management

Knowledge of English is essential, French would be a real plus since the proportion of the teams speaking English is low.

The volunteer has to be ready and motivated for a full French-speaking working environment!

A free participation to a one-week intensive French course (last week of August) can be proposed to the volunteer on the project period.

Hosting conditions:

Travel costs, insurance and local transportation covered according to ESC and Erasmus+ regulations

Accommodation in a student's residence covered, individual room.

Monthly allowance of +/- 400€ (according to European Solidarity Corps rates)

Local transportation pass paid by the university

French lessons included (2 hours a week)

Applications before the 26/05 following this [link](#)

Applicants also have to register on the [ESC platform](#)

Questions can be addressed to: ludmila.guillotin@univ-brest.fr (applications received on this address will NOT be considered, use the link above)

The interview will be conducted online on the 17th of June 2024.